

**MEETING OF THE ORLEANS
BOARD OF WATER/SEWER COMMISSIONERS
FEBRUARY 15, 2012**

ORLEANS TOWN CLERK
K. DeWitt ASST
'12 JUN 15 3:07PM

A meeting of the Board of Water and Sewer Commissioners was held Wednesday, February 15, 2012 in the Nauset Room, Town Hall:

Those present were Robert Rich, Leonard Short, and Judith Bruce of the Board, associate member Joseph Cardito, Sims McGrath, Selectmen liaison and Susan Brown and Todd Bunzick of the Water Department. Absent were Kenneth McKusick of the Board and Associate Member John Meyer.

Robert Rich called the Board of Water and Sewer Commissioners meeting to order at 1:30 p.m.

MINUTES

On a motion by Judith Bruce seconded by Leonard Short the Board voted to approve the minutes of the meeting of January 18, 2012 as written. The vote by the Board was 4-0-0 with Joseph Cardito voting in the absence of Kenneth McKusick.

WATER DEPARTMENT REPORT

WATER MANAGEMENT ACT 20-YR PERMIT RENEWAL

The Board was provided with a copy of the response letter to DEP with attachments as requested. Todd and Susan will be meeting with Tighe and Bond Engineering to discuss possible options with regard to the permit renewal process in hope of somehow persuading DEP to increase the pumping volumes they have proposed.

METER READING

Meter reading began Monday January 9, 2012 with bills printed and mailed Friday February 13, 2012 with a due date of March 15, 2012. We only estimated 6 readings of 5202.

GATE VALVE TURNING/LEAK DETECTION/FLUSHING

Gate valve exercising has been completed. Because it had not been done in a couple of years some of the boxes were found to be full of sand or paved over.

Bi-annual leak detection for 2011-2012 has been completed utilizing our joint grant purchased equipment that we share with the Harwich Water Dept.

Flushing of the distribution system is scheduled to begin April 17, 2012 and will take approximately three weeks to complete. We will place the flushing schedule on the Town website and our Facebook page.

DEPARTMENT TRAINING

Annual right to know training will take place Tuesday March 20, 2012 and Todd is working with the Fire Department toward a watershed fire scenario for our annual emergency response training. Maps and signage will be created utilizing a \$10,000.00 wildfire grant.

OLD BUSINESS

WATER DEPARTMENT RULES AND REGULATIONS

Susan met with Joseph Cardito and received written comments from John Meyer with regard to the draft update to the rules and regulations of the Water Department. She will have another draft for review by Joseph Cardito and John Meyer prior to the April 2012 regular meeting of the Board.

NEW BUSINESS

COMMITMENTS / ABATEMENTS/ REFUNDS

A motion was made by Judith Bruce seconded by Leonard Short to commit for the month of January 2012 to rate \$0.00, to services \$440.00, to usage \$0.00, to installations \$7,347.34 and to added billing \$424.84. The vote by the Board was 4-0-0.

227 BEACH ROAD

Shawn Ryan of 227 Beach Road appealed to the Board with regard to his February 2012 water bill with an unexplained consumption of 662,190. The average usage for this property has been 26,500 gallons. The Board asked that the meter be tested to see if it falls within AWWA standards of +/- 3%.

ACTING WATER DEPARTMENT POSITIONS

The Board suggested that Robert Rich meet with John Kelly to discuss the acting positions and potentially report back to the Board at their April 2012 meeting if necessary.

ADJOURNMENT

At 2:08 p.m., a motion was made by Leonard Short and seconded by Judith Bruce to adjourn the meeting. The vote by the Board was 4-0-0.

LIST OF DOCUMENTS USED

1. Minutes January 18, 2012
2. January 19, 2012 WMA Permit #9P-4-22-224.01 response letter to DEP with attachments
3. Commitments January 2012
4. January 19, 2012 letter to Lynne Ryan regarding account #4701
5. February 2, 2012 response letter from Shawn and Lynne Ryan

The next regular meeting is scheduled for March 21, 2012 at 1:30 p.m.

Secretary, Board of Water/Sewer Commissioners

Minutes 2/15/2012